

Dennington Jubilee Hall Management Committee

Minutes of the Annual General Meeting

Wednesday 23rd January at 7:00 pm

Present: James Maberly, David Dunnett, Robert Rous, Anne Keyes, Jenny Dyne, Binkie Andrews, Roy Steward, John Watterson, Nick Watts.

Also in attendance: Maggie and Peter Archard, Allan Dyne, Keir Wyatt, Miles Thomas, Rupert Durrant, Chris and Penny Evers, Ray and Doris Dearing, Robert Wardley, Matt Lunn, Roderick Roy.

Welcome: JM opened the meeting and welcomed both the committee and larger than usual number of people in attendance. All had also just participated in a short talk by JM to many of the village community on the new hall improvements.

Apologies for absence: Mary Mann.

Minutes of the last AGM: The minutes were agreed unanimously and signed by JM.

Matters arising: No matters arising.

Chairman's Report: JM presented the Chairman's Report – *copy attached*.

In brief:

- JM apologised for late AGM – due to renovation work.
- Hall income grown over the last three years
- Two issues dominated; fundraising/quotations and the Playschool
- Carolyn Byneham had continued to produce an excellent Newsletter.
- JM thanked Keir Wyatt, Allan Dyne, Dave Dunnett, Binkie Andrews and the other Trustees and also Maggie Archard, Miles Thomas, Will Maycock, Kate Fell and Rickie Robinson.
- 90% renovation now completed. It looks great, it's warm and we have an exciting loo!
- The new hall launch on the 1st March 2019

Presentation of Accounts for the last Financial Year: DD presented the accounts
- *copy attached.*

The accounts were approved unanimously and signed by JM.

Nomination and Appointment of Elected Trustees: JM produced a sheet listing members, showing who members represented and which members are elected. He said that there were currently ten members and they are still looking for a secretary. RS asked how many spaces were available. JM said that there eighteen places in all. Eight representative, seven elected and three co-opted. JM pointed out that MM and RR have been trustees since the start in 1985.

Confirmation of the Nominated Trustees: JM listed the names and roles of the nominated members. All were confirmed.

Additional discussion point: the Cow shed on the Green: RR spoke about the Cow Shed and Dennington Consolidated Charities decision on its future. There had been several applications including one for a community shop but that, in the end, they had decided upon the Aboutmedia office space and the Neathouse Café as being the most practical and beneficial to the community.

RR circulated a paper

- *copy attached.*

MA asked if there might be conflict of interest in the putting on of events. RR felt that they would be complimentary. RW stated that he did not think it would be a problem. RS thought it very important that we sell what we have (in terms of publicity) and that the Neathouse should help in that regard.

AOB:

KW asked if there was tax relief available on the refurbishment. DD said not for this year as funding too great but that it could be possible for the next year.

There being no other business, the meeting closed at 7:35pm.

Dennington Village Hall

Chairman's report for the AGM, January 2019

For period of April 2017 – March 2018

Welcome to everyone and thank you for coming.

Firstly, my apologies that this AGM is happening so late – we postponed it owing to the amount of work and pressure we were under trying to get the renovations underway, and so instead of holding it in Sept/Oct of last year, we put it off until this year, once the renovations had been completed. I will therefore keep this brief as it is mainly referring to a year ago. I will however add a little update on where we are now.

From the perspective of hall income, 2017 – 2018 was an advance on the previous year, discounting grants and donations. In fact, the income has grown over the previous three years. In March 2016 it was £7748, in March 2017 it was £8768 and in March 2018, it was £9526. This is encouraging, though still significantly lower than it was four years prior to that.

The year was dominated by two things; firstly, the refurbishment fundraising effort along with the extraordinarily time-consuming process of getting quotes out of anyone for work to be carried out, and secondly, discussions about the possible location of the Badingham Playschool in our car park in a portable building. Much discussion was involved with the Playschool, and Miles Thomas and Will Maycock made a presentation on their behalf. In the end, this did not work out for a number of reasons, but principally because there was a growing feeling amongst a number of residents and Trustees that it would not be beneficial to the Village Hall, and so the Playschool management decided to look elsewhere to locate themselves.

Carolyn Byneham continued to produce an excellent newsletter for us, doing a sterling job and keeping everyone informed.

I would like to thank several people for their considerable efforts over this period to make things happen for the Hall. Firstly, Keir Wyatt for his continued efforts towards the refurbishment of the Hall, to Allan Dyne for his consistent and regular practical work on our behalf, to Dave Dunnett for his work as treasurer, to Binkie Andrews for her work as the Booking Manager which is a very hands-on work, to Maggie Archard

for her continued efforts both running the Coffee morning and helping to organise events at the Hall, and to all the other Trustees for their continued support and assistance as the year went on. I would also like to thank Miles Thomas, Will Maycock and Kate Fell for their continued involvement as part of the Commercial team and their involvement in trying to find a way forward for the Hall, the village and the playschool. Another person who has worked quietly in the background when asked has been Rickie Robinson, painting mainly, and always generous with his time.

A brief update on the refurbishment

As you can see, we are almost there with about 90% of the renovation completed. We hope you are as excited about this as we are. The Car park looks amazing, the main hall looks brilliant and the loos actually look inviting! But most of all, the warmth is what hits me every time I walk in....

We need to start the year with gusto, and so we have the launch of the new hall on 1st march. We will be forwarding more info about this in the near future, but the whole village will be invited and we really hope you will be able to come. Remember, all this has been done for the whole village to bring our Hall into the modern era and make it good for the next 25 years.

James Maberly

Chairman

Dennington Jubilee Village Hall

Treasurers Report to Trustees – 23rd March 2018

Barclays Bank Main Account	Current A/C	£10,044.62
Barclays Bar Account	bar A/C	£9,549.37
Savings Account COIF	Savings	£5,506.06
Bar Cash Till Float	Cash	£0.00
Petty Cash	Cash	£3.45
Coffee Float	cash	£30.00
Total		<u>£25,133.50</u>

A summary of income and expenditure for period

	Bar	Hall	Total
Income	£ 3,258.91	£ 22,870.14	£ 26,129.05
Expenditure	£ 2,091.46	£ 16,817.68	£ 18,909.14
Total Profit/Loss	£ 1,167.45	6052.46	£7,219.91

- Notes to Report.
1. £3000.00 Transferred from Bar Account to Main Account on 22nd June 2017
 2. £8125.49 for Hollins Grant Planning and Drawing Work is under the heading of Fund Raising Management

Bar INCOME & EXPENDITURE

SALES	£	3,258.91	£	3,258.91
OPENING STOCK	£	2,205.00		
BAR COSTS	£	2,091.46		
CLOSING STOCK	£	1,530.85		
			£	2,765.61
Bar Profit		15%	£	493.30

Bar Notes.

1. Low Profit figure is due to out of date stock and Payment for extra Bar staff on the large events earlier in the ye

Please turn over for a breakdown of income and expenditure

DVH Inc & Exp COM 14102017

01/04/2017 Through 23/03/2018 (in Pound) (Accrual Basis)

23/03/2018

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Category Description 01/04/2017-
23/03/2018

INCOME

Bar income	
Bar sales	3,258.91
TOTAL Bar income	3,258.91
Hall income	
100 Club	1,249.00
Coffee Mornings	123.04
Donations	3,347.98
Fund raising event	712.38
Grants	11,542.00
Hall Hire	4,910.00
Interest received	5.74
NewsLetter Adverts	980.00
TOTAL Hall income	22,870.14
TOTAL INCOME	26,129.05

EXPENSES

Bar Costs	
Bar expenses	1,117.08
Bar Licence	180.00
Bar staff wages	120.00
Closing stock	-1,530.85
Opening stock	2,205.23
TOTAL Bar Costs	2,091.46
Hall expenses	
Accounting & Professional fees	234.00
Advertising	59.00
Coffee Mornings Exp	20.83
Council tax	699.34
Electricity	1,098.60
Equipment	122.20
Event expenses	463.37
Fund Raising Managment	9,125.49
Hall Cleaning	892.45
Hall insurance	886.17
Licences	495.64
Miscellaneous	58.95
Newsletter	698.00
Print Post Stat	36.00
Prizes 100 Club	624.00
Reps & Maint	629.90
Water & Sewerage	673.74
TOTAL Hall expenses	16,817.68
TOTAL EXPENSES	18,909.14

OVERALL TOTAL 7,219.91