



# Dennington Village Hall

Report for Dennington Parish Council AGM, 19/05/18

Since May last year, our focus has remained on the refurbishment project. We had a reasonably quiet year, with not much happening in the way of functions.

## Newsletter

**Carolyn Jones** took over the editorship of the magazine and did an amazing job with it for 4 editions. She not only increased our advertisers, but she also turned it into profit – the first time it has really been so which is wonderful. We don't seek to generate an income from it, but if we can cover all our costs from the early days, that would be great. Sadly, Carolyn has just recently decided to move to Wales to be near her sister, so has given up her role as editor. On behalf of us all, I would like to thank her very much for her extraordinary efforts on our behalf.

You will I am sure be pleased to hear that I have found a new editor for the newsletter. **Jo Denton**, who moved with her husband Charles to the village last year, is in publishing and has been for many years, and has kindly taken this on and is busy preparing for the July edition.

## Big Lottery Grant

In October we received approval of our Big Lottery grant of £148,000.00. We had, at that time, £46,600.00 still to raise to maximise the funding required, and we were told that we had to get it done by the end of March, as the Reaching Communities offices were closing down at the end of that Month.

On 26<sup>th</sup> January, we had a 'sausage and mash' evening, where a presentation was made about the future and we encouraged donations from the local community. We set out to raise £1,400.00, and we have so far raised £3,055.00, and there is still more

to come in. We have now signed up for gift aid, so that should give us a little more on top of that.

Whilst all this has been going on, Keir Wyatt and I have pressed on with the required Business and Project development plans and further fundraising. Since November, we have raised £82,153.00 which is really not bad going but we do still have £18,711.00 to go. In March, **Ed Sheeran** donated a signed guitar towards the fundraising effort, and Clarke and Simpson auctioned this off on 9<sup>th</sup> April, raising £3,800.00. **Clarke and Simpson** waived their regular charge, so the full amount came to us here at the Hall. May I put on record the Community's very grateful thanks to both Ed Sheeran and Clarke and Simpson, for their extremely kind gestures towards our fundraising efforts.

We are also supremely grateful to the **Dennington Charities** for making yet another considerable commitment towards assisting us with the refurbishment project. They have now offered to contribute a total of £30,711.00 towards the new heating system being adopted by the hall.

|  |                    |
|--|--------------------|
| <b>Already secured for project</b>               |                    |
| Dennington Consolidated Charities - solar panels | £15,211.00         |
| Dennington Consolidated Charities - heating      | £15,500.00         |
| Local Fundraising (currently being raised)       | £4,000.00          |
| Chris Hudson ECB                                 | £1,941.00          |
| Village Hall Charity reserves                    | £5,000.00          |
| Suffolk Rural Fund                               | £4,000.00          |
| Paul Rous ECB                                    | £2,601.00          |
| SCDC Exemplar Funding                            | £9,600.00          |
| Rank Foundation                                  | £3,000.00          |
| Lord Belstead                                    | £2,000.00          |
| Mrs LD Rope                                      | £500.00            |
| Awards for All                                   | £10,000.00         |
| Mills Meadow Charity                             | £5,000.00          |
| Ed Sheeran Guitar/Clarke and Simpson             | £3,800.00          |
| <b>Totals</b>                                    | <b>£82,153.00</b>  |
| <b>Big Lottery Grant</b>                         | <b>£148,000.00</b> |
| <b>Total so far.</b>                             | <b>£230,153.00</b> |
| <b>Costs total</b>                               | <b>£248,864.05</b> |
| <b>Therefore still to raise</b>                  | <b>£18,711.05</b>  |

The reaching Communities Office did in fact close down at the end of March, but our time was extended, so we are now able to continue to fundraise until the full amount necessary is secured. Our investment officer shifted department, but will continue to support us until a new person (or persons) have been assigned to us.

We have submitted a draft Business plan and a project development plan, which was put together by Hollins. We await comments from the Big Lottery.

### **Further fundraising**

We still have, in the pipeline, the following applications;

- Garfield Weston Foundation - up to £30,000 – up to 4 months
- Bernard Sunley - up to £25,000 – up to 6 months
- Foyle Foundation Small Grants Scheme - £10,000 – up to 4 months
- Morrison’s Foundation - up to £10,000 – up to 4 months

### **Physical project plans**

We would like to start at the beginning of July, but we are still awaiting completion of fundraising. Hollins are seeking one main contractor to manage the whole process on our behalf. We are confident that the funds will come in, so we have urged Hollins to assume that all will be ready by the end of June.

In the mean time we still have the issue of legality. Somewhere along the line, the original deeds for the Hall were lost. We also discovered that the property had never been registered with the Land Registry. All of this is therefore being processed for us by Birketts, but it is taking time and the Big Lottery will not consider moving forward without this being completed.

### **Planning permission – received 23/3/18 – for the Porch and Patio**

Planning permission was granted for the new porch and patio in March.

|                   |   |
|-------------------|---|
| <b>Date Valid</b> | 1st February 2018   |
| <b>Site</b>       | Dennington Village Hall, Framlingham Road, Dennington   |
| <b>Parish</b>     | Dennington  |
| <b>Proposal</b>   | Erection of entrance canopy, construction of raised paved terrace, provision of PV panels to South-West roof slope. |

## **The Bar**

In the meantime, we have continued to upgrade the bar. Allan Dyne has done truly amazing work repainting the bar, putting in new lights and working with the carpenter to install a brand new chiller, a new glass washer and a new till. We have stripped out all the old unnecessary barrel piping and created more space in the back. A large mirror has been hung at the back, making the whole space seem much larger. New shelves are being made and a shelf will sit underneath the mirror in the future, carrying all the additional bottles. We cannot thank Allan enough for his considerable work.

We now have two volunteers to help with the bar. Chris and Penny Evers have agreed to run the 'lighter' bar events for the Hall which is most welcome.

## **Dennington Concert**

On 14<sup>th</sup> April, we held the 3<sup>rd</sup> Dennington Concert. With 9 acts to entertain everyone, the evening was a great success, with a full house watching the show. We raised £1,300 towards the refurbishment fund which is really good.

## **Playschool**

In February, at the request of the Parish Council, I made a presentation to them about the proposals for the Playschool. In short, we have offered a space at the top end of the Car Park for the playschool to place a portacabin school building. I believe they have now submitted for planning permission and we shall wait and see what the response will be to that. We await an update once we have had a clear answer back on the planning application.

## **Friday Sports Nights**

Whilst technically the Sports nights are being organised by the Sports Club, we have so far had two well-attended evenings so we very much hope this will continue in to the future.

Attached, please find a copy of our current list of costs for the Refurbishment project and also our last financial report. Our final accounts for this last year are currently still being prepared.

James Maberly

**Chairman of Trustees**

## Current list of costs for the Refurbishment project

### Costs for the refurbishment of the Village Hall

as at 9/3/18

| Potential projects                 | Cost               | VAT               | Total cost         |
|------------------------------------|--------------------|-------------------|--------------------|
| Hung ceiling                       | £8,000.00          | £1,600.00         | £9,600.00          |
| Lighting for main hall (Hudsons)   | £4,635.00          | £927.00           | £5,562.00          |
| Lighting for Meeting room          | £980.00            | £196.00           | £1,176.00          |
| Internal Heating                   | £12,862.00         | £2,572.40         | £15,434.40         |
| Flooring main hall                 | £9,166.67          | £1,833.33         | £11,000.00         |
| Porch                              | £9,600.00          | £1,920.00         | £11,520.00         |
| UPVC windows and new doors         | £7,506.23          | £1,501.25         | £9,007.48          |
| Large window in main hall          | £10,710.00         | £2,142.00         | £12,852.00         |
| Large Window steel frame & fitment | £2,000.00          | £400.00           | £2,400.00          |
| Patio & Railings                   | £12,000.00         | £0.00             | £12,000.00         |
| Toilets and changing rooms         | £39,300.00         | £0.00             | £39,300.00         |
| Roof painting                      | £2,400.00          | £480.00           | £2,880.00          |
| Re-surfacing car park              | £22,425.00         | £4,485.00         | £26,910.00         |
| Solar panels                       | £14,486.29         | £2,897.26         | £17,383.55         |
| CCTV system                        | £3,000.00          | £600.00           | £3,600.00          |
| New Tables and Chairs              | £8,073.00          | £1,614.60         | £9,687.60          |
| Painting and decorating            | £5,000.00          | £1,000.00         | £6,000.00          |
| Roadside signage with lighting     | £2,000.00          | £400.00           | £2,400.00          |
| <b>Total structural costs</b>      | <b>£174,144.19</b> | <b>£24,568.84</b> | <b>£198,713.03</b> |
| <b>Social projects</b>             | <b>Cost</b>        | <b>VAT</b>        | <b>Total cost</b>  |
| AV equipment - main hall           | £2,982.00          | £596.40           | £3,578.40          |
| Coffee machine for bar             | £150.00            | £30.00            | £180.00            |
| New cupboards in small kitchen     | £750.00            | £150.00           | £900.00            |
| <b>Social project costs</b>        | <b>£3,882.00</b>   | <b>£776.40</b>    | <b>£4,658.40</b>   |
| <b>Additional</b>                  |                    |                   |                    |
| Skips                              | £500.00            | £100.00           | £600.00            |
| Temporary toilet hire              | £1,000.00          | £200.00           | £1,200.00          |
| Professional fees                  | £18,500.00         | £3,700.00         | £22,200.00         |
| Added engineer fees (large window) | £1,300.00          | £260.00           | £1,560.00          |
| <b>Additional totals</b>           | <b>£21,300.00</b>  | <b>£4,260.00</b>  | <b>£25,560.00</b>  |
| <b>Grand Sub-Totals</b>            | <b>£199,326.19</b> | <b>£29,605.24</b> | <b>£228,931.43</b> |
| <b>CONTINGENCY @ 10%</b>           | <b>£19,932.62</b>  | <b>£0.00</b>      | <b>£19,932.62</b>  |
| <b>GRAND TOTALS</b>                | <b>£219,258.81</b> | <b>£29,605.24</b> | <b>£248,864.05</b> |

## Dennington Jubilee Village Hall

### Treasurers Report to Trustees – 23rd March 2018

|                            |             |                   |
|----------------------------|-------------|-------------------|
| Barclays Bank Main Account | Current A/C | £10,044.62        |
| Barclays Bar Account       | bar A/C     | £9,549.37         |
| Savings Account COIF       | Savings     | £5,506.06         |
| Bar Cash Till Float        | Cash        | £0.00             |
| Petty Cash                 | Cash        | £3.45             |
| Coffee Float               | cash        | £30.00            |
| Total                      |             | <u>£25,133.50</u> |

#### A summary of income and expenditure for period

|                   | Bar        | Hall        | Total       |
|-------------------|------------|-------------|-------------|
| Income            | £ 3,258.91 | £ 22,870.14 | £ 26,129.05 |
| Expenditure       | £ 2,091.46 | £ 16,817.68 | £ 18,909.14 |
| Total Profit/Loss | £ 1,167.45 | 6052.46     | £7,219.91   |

- Notes to Report.
1. £3000.00 Transferred from Bar Account to Main Account on 22nd June 2017
  2. £8125.49 for Hollins Grant Planning and Drawing Work is under the heading of Fund Raising Management

#### Bar INCOME & EXPENDITURE

|               |   |          |   |          |
|---------------|---|----------|---|----------|
| SALES         | £ | 3,258.91 | £ | 3,258.91 |
| OPENING STOCK | £ | 2,205.00 |   |          |
| BAR COSTS     | £ | 2,091.46 |   |          |
| CLOSING STOCK | £ | 1,530.85 |   |          |
|               |   |          | £ | 2,765.61 |
| Bar Profit    |   | 15%      | £ | 493.30   |

#### Bar Notes.

1. Low Profit figure is due to out of date stock and Payment for extra Bar staff on the large events earlier in the ye

Please turn over for a breakdown of income and expenditure

DVH Inc & Exp COM 14102017

01/04/2017 Through 23/03/2018 (in Pound) (Accrual Basis)

23/03/2018

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Category Description

01/04/2017-  
23/03/2018

**INCOME**

|                     |                  |
|---------------------|------------------|
| Bar income          |                  |
| Bar sales           | 3,258.91         |
| TOTAL Bar income    | 3,258.91         |
| Hall income         |                  |
| 100 Club            | 1,249.00         |
| Coffee Mornings     | 123.04           |
| Donations           | 3,347.98         |
| Fund raising event  | 712.38           |
| Grants              | 11,542.00        |
| Hall Hire           | 4,910.00         |
| Interest received   | 5.74             |
| NewsLetter Adverts  | 980.00           |
| TOTAL Hall income   | 22,870.14        |
| <b>TOTAL INCOME</b> | <b>26,129.05</b> |

**EXPENSES**

|                                |                  |
|--------------------------------|------------------|
| Bar Costs                      |                  |
| Bar expenses                   | 1,117.08         |
| Bar Licence                    | 180.00           |
| Bar staff wages                | 120.00           |
| Closing stock                  | -1,530.85        |
| Opening stock                  | 2,205.23         |
| TOTAL Bar Costs                | 2,091.46         |
| Hall expenses                  |                  |
| Accounting & Professional fees | 234.00           |
| Advertising                    | 59.00            |
| Coffee Mornings Exp            | 20.83            |
| Council tax                    | 699.34           |
| Electricity                    | 1,098.60         |
| Equipment                      | 122.20           |
| Event expenses                 | 463.37           |
| Fund Raising Management        | 9,125.49         |
| Hall Cleaning                  | 892.45           |
| Hall insurance                 | 886.17           |
| Licences                       | 495.64           |
| Miscellaneous                  | 58.95            |
| Newsletter                     | 698.00           |
| Print Post Stat                | 36.00            |
| Prizes 100 Club                | 624.00           |
| Reps & Maint                   | 629.90           |
| Water & Sewerage               | 673.74           |
| TOTAL Hall expenses            | 16,817.68        |
| <b>TOTAL EXPENSES</b>          | <b>18,909.14</b> |

**OVERALL TOTAL**

**7,219.91**