

**DENNINGTON PARISH COUNCIL**  
**Minutes of meeting held on**  
**Monday 24<sup>th</sup> July 2023 at 7.30pm**



**1. Councillors Present**

Matthew Lunn (Chair)      Robert Wardley      Doris Dearing      Sam Steward  
John Calver      Vashti Mouncer      Nick Hopewell Smith

Apologies for absence were received and accepted from Cllr. Shelver (holiday) and Cllr. Schofield (injury). The Chair noted that Cllr. Schofield has missed the last 3 meetings but reported that she is still eligible to remain as a Councillor as the 6 month absence timeframe restarted after the elections in May.

**In Attendance**

Lydia Kirk (clerk)      District Cllr. Langdon- Morris      Jo Denton

County Councillor Burroughes and Shirley Cunningham sent their apologies.

- 2. As a Trustee of the Consolidated Charities Trust, Cllr. Wardley declared an interest in item 12.**
- 3. The Minutes of the meeting of 22<sup>nd</sup> May 2023 were approved as a true record of the meeting and signed by the Vice Chair.**
- 4. Matters arising**

The post for the Square has been delivered today and should be erected in the next two weeks. *Cllr. Lunn proposed authorising Cllr. Wardley to spend up to £100 on wood preservative, and sundry items to fix the post. This was seconded by Cllr. Steward and carried unanimously.*

Cllr. Calver has now repainted the telephone kiosk at Owl's green. *Cllr. Wardley proposed reimbursing Cllr. Calver for the cost of paint purchased for this project upon receipt of the invoice. This was seconded by Cllr. Lunn and carried unanimously.* The Chair thanked Cllr. Calver for carrying out these maintenance works. Cllr. Calver has also spoken to the resident regarding the overgrown hedge and they will cut this back/ Cllr. Mouncer has spoken to the landowner regarding the impeded visibility to the left when exiting the Village Hall, but they responded that the hedge is only cut in January.

**5. Chair's Report**

The Chair reported that 22 Coronation mugs have been sold since the last meeting. He will check the number of remaining Coronation mugs.

The Chair urged Councillors to submit any outstanding election expenses as a matter of urgency and this is a legal requirement following an election.

**6. Clerk's Report**

Four councillors have now set up Parish Council specific email accounts and the clerk will share the new circulation list after the meeting.

The clerk attended the latest Greenprint Forum event, which was an interesting visit to Campsea Ash's communal garden.

The next Community Partnership meeting will be on Tuesday 25<sup>th</sup> July at the ESC Offices in Melton at 6.30pm. *Both the Chair and Clerk hope to attend.* There is a new Community Partnership Officer for our area.

The external auditor has confirmed safe receipt of the Council's exemption certificate. The period of public rights has now ended and no requests or queries were received.

## 7. Responsible Financial Officer's Report:

a) The following payments were approved:

Reference Number	Amount	Payee	Details
P8 23-24	£20.00	Dennington Village Hall	Venue Hire July meeting
P9 23-24	£960.40	L. Kirk	Pay to 30.06.23
P11 23-24	£100.98	East Suffolk Council	Election fees

b) Receipts and payments since the last meeting were noted:

P7 23-24	£91.72	Defibshop	Replacement defibrillator pads
P10 23-24	£168.00	HMRC	PAYE (paid to meet 22/07 deadline)

Receipts:

25/05/2023	£8.00	R. Wardley	2 x Coronation mugs
05/06/2023	£15.58	Barclays	Interest
05/06/2023	£13.73	Barclays	Interest
24/07/2023	£84.00	Various	Coronation mug sales – cash

c) The bank balances as at 01.07.2023 were:

Current account	£6,423.88
Equipment account	£7,487.30
Savings account	£6,599.69

d) The bank statements and bank reconciliation, as at 01.07.23, were reviewed by the Examining Officer.

e) The year-to-date receipts and payments account was considered alongside the budgeted figures and was in order.

## 8. Highways and Footpaths Issues

Cllr. Wardley has reported several potholes in the village. He has also had the unsuitable road diversion that directed cars along Pepper's Wash Lane during the current roadworks on Framlingham Road rescheduled on to the A1120 via Saxtead.

## 9. *Deferred to item 13.*

10. **Councillors considered applying for a Green Flag Award for green spaces in the village.** Whilst Councillors thought the areas would be eligible for the award, they were in agreement not to apply due to the application costs being £369 + VAT.

11. **Correspondence received since date of last meeting was considered and there were no further actions necessary.**

## PUBLIC SESSION

D.Cllr. Langdon-Morris reported that he will be attending the official playschool opening in August. He is in discussions with Barclays Bank regarding the upcoming branch closure in Framlingham and he will pass on any more updates that he receives.

Jo Denton asked when the annual mow of the village green ditch will be. Cllr. Wardley will speak to Ian and revert to her. She was pleased to report that both the Horticultural Group and the Allotment Society will receive a bundle of 500 narcissi bulbs from East Suffolk Council in the autumn.

12. **Cllr. Wardley left the meeting**  
**Planning application DC/23/1035/FUL with amended plans was considered.**  
*Erection of a metal framed canopy with clear roofing sheets, metal fencing to perimeter and some internal areas with gates.*  
Little Oaks Playschool Framlingham Road Dennington IP13 8DD  
Cllr. Steward proposed supporting this application. This was seconded by Cllr. Hopewell-Smith and carried unanimously.  
Concerns were raised regarding the height of the two soil mounds from the project spoil. It was understood that no soil could be removed from the site.  
**ACTION** Clerk to contact ESC Planning in this regard.  
**Cllr. Wardley returned to the meeting**
13. **Cllr. Wardley gave a detailed report on the recent East Suffolk Council Planning Forum held at High Lodge and will share the presentation slides with all Councillors.**
14. **There were no matters to be raised at the next meeting.**
15. **The next meeting was confirmed as on Monday 4<sup>th</sup> September.** There being no further business, the Chair thanked everyone for attending and closed the meeting at 9.15pm.

Signed *M Lunn*                      *4<sup>th</sup> September 2023*

Chair                                      Date