

DENNINGTON PARISH COUNCIL



MINUTES OF MEETING OF THE PARISH COUNCIL HELD AT 7.30PM ON Monday 15th July 2019

AT THE JUBILEE HALL, DENNINGTON

- 1. The Chairman welcomed everyone to the meeting, and introduced the new clerk and Councillor.** Apologies for absence were received and accepted from Matthew Lunn (working), Rebecca Smith and Maurice Cook.
Present
Robert Wardley Mary Mann Doris Dearing Nick Watts
John Calver Robert Rous Ken Hoyle Lydia Kirk (clerk)
County Cllr. Stephen Burroughes (from 8.10pm) & 3 members of public
- 2. Robert Rouse Rous declared an interest in item Declarations 12 and stated he would leave the meeting during this discussion.**
- 3. The Minutes of the Annual Meeting of the Parish Council on 13th May 2019 were approved as a true record of the meeting.**
- 4. There were no matters arising.**
- 5. The Minutes of the Planning Meeting on 20th May 2019 were approved as a true record of the meeting.**
- 6. There were no matters arising.**

PUBLIC FORUM

One of the members of public wanted to know if signage for ducks and speeding signs were on the agenda. RW replied that the ducks signs hadn't progressed since SCC said they can only be located on private land., but the speeding signs will be raised at item 13.

Cllr. Burroughes briefly went through his report after he arrived during item 12. Suffolk Business Park in Bury St Edmunds is working with 'Plug-In Suffolk' to install electric vehicle charging points. There is a current consultation with bus operators to try and reduce the subsidies SCC pays for this service. SCC are going through a review of Health Visitors. Individuals are invited to send their responses to the North Ipswich by-pass.

The full report is on the village website, along with the Ward Councillors' Reports.

- 7. The Chairman reported that since the last meeting, the planning application for a playschool in the village had been refused.**
The Chair has attended an east Suffolk District Council seminar on cyber security and also an ESDC planning forum with the clerk. He went through some slides from the forum showing changes to the planning system and referral process. Council noted that if you have an adopted neighbourhood plan, the Parish Council gets 25% of CIL money, but only 15% without. This prompted discussion on whether DPC could do a plan.
ACTION Clerk to look into costs and work involved in carrying out a neighbourhood plan and report back. Also to contact someone who has already carried out a plan at Stradbroke and ask them to speak at our next meeting.

8. The clerk reported that she has received confirmation of the banking mandate changes, removing Kathy Whitbread as a signatory, and changing Ruth Hart's details for hers.

The clerk has started changing the Council's contact information with companies it deals with and has started to re-organise and archive the Council's digital and physical records.

An appeal regarding application DC/18/3566/FUL- retention of landscape features and equipment sheds on land north of Saxtead Road, Dennington- has been allowed.

The clerk has digitised the ledger record and planning application log. She will produce year-to-date reports on payments and receipts at each meeting.

The clerk stressed that she may have some different ways of working to the previous clerk and asked Councillors to bear with her during this transition stage. She would welcome comments or feedback at any point.

9. Responsible Financial Officer's Report

a) The following payments were considered and proposed by RR proposed. This was seconded by NW and unanimously approved:

Reference Number	Amount	Payee	Details	Cheque Number
P8 19-20	£134.55 £ 48.64 <u>£712.60</u> £895.79	R. Hart	Mileage Stationery- ink and stamps Final Salary	194
P9 19-20	£104.40	Defibshop	CU Medical Ipad SP1 2 x pack Smartpads	195
P10 19-20	£275.30	L. Kirk	Pay to 30 th June 2019	196
P11 19-20	£68.80 <u>£87.40</u> £156.20	HMRC	Income Tax re L. Kirk Income Tax re R. Hart	197 199
P12 19-20	£594.01*	Bartram Mowers Ltd	Repairs to Ransomes Parkway 3 mower	198

Invoices with full details of items above were on display at the meeting.

* RW noted that the maintenance and repair costs of this mower are increasing and wondered if it might soon need replacing.

ACTION RW and NW to discuss the current state of mower and consider alternative types of mowers.

- b) There were no funds received since the last meeting.
- c) There were no payments made since the last meeting.
- d) As at 1st July 2019, the bank balances were as follows:
Current Account: £4,228.37
Active Saver: £2,315.28
Equipment Fund: £12,431.03 (*Reserved funds*)
- e) RW signed the bank statements and bank reconciliation on behalf of the Council.
- f) The year-to-date receipts and payments account was reviewed and considered in order. The clerk has added some new spending categories, and will in future years also include the previous year's figures for comparison on spending totals.

10. Council approved granting the Clerk online access to Council bank accounts (for viewing and internal transfers only). RW and LK will complete the Simple Servicing Authority form in this regard.

11. **In accordance with the auditor's recommendation, the Data Protection policy was reviewed.** A minor addition was included regarding not naming members of public in attendance in minutes unless they state that they wish to be named.
12. **RR left the meeting.** Councillors had received an email regarding the hearing of SCLP12.50 Land off Laxfield Road, Dennington on 17th September. Council discussed the Inspector's queries and responded as follows:
- 3.64 *Is the provision of approximately 50 dwellings at the site justified given the size of the site and the proposed policy requirements?* As per its previous response on 20th February 2019, DPC confirmed that 50 dwellings are not justified. It reiterated that it considered 25-30 to be the ideal number, with 30 being the absolute maximum number of dwellings.
- 3.65 *Is the provision of dwellings designed to meet the needs of the older population justified?* DPC felt unable to comment on this as it is not aware of how the development will be meeting the needs of the older population, for example the the design of the houses, number of bungalows etc.
- 3.66 *Is the provision for specified areas for future school expansion and drop off point and new early years setting justified and if so, should they be specifically identified/safeguarded on the Policies Map?* DPC considered that this was justified and that these areas, including the turning circle, footway and the provision of a crossing point for those crossing the road from the south of the village, certainly should be safeguarded on the Policies Map in order to help alleviate traffic congestion around the school. It was noted that there was some confusion regarding what the "new early years setting" at this location might be. NW proposed sending a written response to this effect rather than attending the hearing. This was seconded by JC and carried unanimously.
- ACTION** Clerk to send DPC's response before 2nd August deadline date
- RR returned to the meeting**
13. **The Parish Council has previously discussed and agreed to install Vehicle Activated Signs to help reduce speeding in the village.** Quotations were considered to help progress the matter. County Councillor Burroughes at this point offered some financial assistance to the project from his locality budget, likely to be around £2,000. There was some discussion regarding sharing the sign with another parish, but Councillors preferred the option of owning the sign itself. NW pointed out that there are at least 4 possible sites in the Dennington for the sign and it could be in constant use in the village without the need to share it. KH suggested the "20s Plenty" school zone might be an additional location for the sign. It was agreed to proceed with a sign that has multi-speed limit variations and records the speeding data. RR proposed proceeding with a sign up to a maximum of £4,000 if we get funding from the locality budget. JC seconded this and it was carried unanimously.
- ACTION** Clerk to write to Cllr. Burroughes requesting £2,000 from his locality budget and including written prices of the sign.
- ACTION** Clerk and Chair to liaise regarding choosing and ordering the sign.
14. **Highways issues**
- Owl's Green** JC and his son have to cut the turning near here back twice a year as it gets overgrown and dangerous. Highways only cut one width's worth and this is not sufficient to allow clear visibility. RW thanked him for doing it, and noted that sadly Highways are unlikely to cut it any wider.
- Forsley Frostley Bridge** This is hazardous as the narrow bridge sign has disappeared and needs replacing. JC noted that there is also a hidden dip which ideally needs levelling off.
- ACTION** RW and Cllr. Burroughes will view this site after the meeting and consider best action.

Bottom of Clay Hill MM reported that the verge is overgrown here and with the bend in the road motorists cannot see clearly .

ACTION RR agreed to deal with this as it is unlikely that the Highways Department will.

A1120 Road Closure RR commented on the unfortunate timing of this road closure, with extra traffic for the Latitude festival and summer tourists.

Public Rights of Way issues

Land beyond White House KH asked whether it might be possible to have a permissive footpath that went around the edge of the field instead of the current footpath. RW commented that another resident has also asked this and Councillors were in agreement that this would be a good idea.

ACTION Clerk to write to Dennington Consolidated Charities which owns the land, in this regard before they next meet in November.

Footpath 20 DD reported that the footpath at the bottom of the Sports Club still isn't wide enough to pass easily. The landowner has cut the hedge a little but not sufficiently.

ACTION Clerk or Chair to report this to the landowner and/or the Rights of Way Officer.

15. In accordance with employer's pension obligations, RW has written to the new clerk asking if she would like to pay into a voluntary pension scheme.

The clerk has responded negatively and the Parish Council is now compliant with its regulations in this regard.

16. Planning

a) To discuss Parish Council responses to Planning Applications following changes to East Suffolk Planning policy. ESDC will no longer allow extensions for consultee responses to planning applications. This means that fewer planning applications can be discussed in scheduled Parish Council meetings and will result in even more Planning Meetings. Councillors discussed the implications of this and agreed that the Clerk will email any planning applications out to all Councillors. If one or more Councillors wish to discuss the application, a Planning Meeting will be held so that the Parish Council can send a response.

It was reiterated that any resident can send their own response directly to ESDC and the Parish Council will put details of all applications on its website, encouraging residents to respond. The Parish Council is not obligated to send a response and it may choose not to hold meetings to discuss some applications if they are considered too minor.

b) DC/19/2433/DRC Grange Farm Laxfield Road Dennington Suffolk IP13 8BT

Discharge of Condition(s) 4 & 6 of Planning Permission DC/18/0736/FUL

This discharge of conditions was noted.

c) DC/19/2587/FUL Wynneys Hall Saxtead Road Dennington IP13 8AP

Installation of decking, creation of outdoor seating area, pizza oven and 2 BBQs

RR proposed supporting this application. KH seconded it and it was carried unanimously.

d) DC/19/2635/LBC Wynneys Hall Saxtead Road Dennington IP13 8AP

Listed Building Consent - Installation of decking, creation of outdoor seating area, pizza oven and 2 BBQs.

RR proposed supporting this application. KH seconded it and it was carried unanimously.

17. Correspondence received since the date of last meeting was discussed.

An email sent to all Councillors on 12th June expressing concerns with the amendments to the minutes of 18th February was discussed. The Council took legal advice when amending the minutes and has since introduced a Dispensation Policy

in order to ensure clarity and set proceedings when interests are declared in the future. Councillors stood by the minute adjustment. They had no other comments and wished to take no further action in this regard.

The Suffolk Village of the Year Awards application letter was discussed but Councillors felt that it might be more appropriate to enter this next year when works to the Village Hall were complete.

ESDC's response to DPC's complaints regarding planning communications was acknowledged and Councillors were satisfied that staff will be receiving additional training as a result of this.

- 18. RR reported that the tenant of The Neathouse Café has asked about erecting a small garden shed outside the building to store tables and chairs.** Councillors had no issues with this in principle, but RW pointed out that it would be up to her to check any planning permission requirements in this regard as the site is in a conservation area.

- 19. Matters to be raised at the next meeting**

The vehicle activated sign

To consider replacing the Parkway mower

- 20. The date of the next meeting was confirmed as 7.30pm on Monday 9th September 2019.**

There being no further business, the Chairman thanked Councillors for attending and closed the meeting at 9.15pm

Signed *R. Wardley*

Date

29th July 2019

Chairman