**DENNINGTON PARISH COUNCIL**

 **MINUTES OF PARISH COUNCIL MEETING**

 **September 12th followed the planning meeting (7.15pm)**

**In the Jubilee Hall**

***Councillors:*** **Robert C .T. Wardley (Chairman), Katherine Whitbread (Vice Chairman), Robert C. Rous, Matt Lunn, John Calver, Mary Mann, Doris Dearing,Nick Watts, Rebecca Smith**

***Present:* Robert C .T. Wardley (Chairman), Katherine Whitbread (Vice Chair), Matt Lunn, *Robert C. Rous, John Calver, Mary Mann, Nick Watts,***

 ***C.Cllr S. Burroughes, D. Cllr P. Rous***

 ***Clerk: R. Hart Members of Public: 0***

 1. APOLOGIES: Cllr D. Dearing, Cllr R. Smith

 2. TO CONFIRM AND SIGN MINUTES OF MEETING: July 20th 2016. These were confirmed and signed as a true record

 3. DECLARATIONS OF INTEREST: Cllr M. Mann (Village Hall)

 4. REPORTS:

 C. Cllr S. Burroughes report had already been circulated to councillors. The summary is as follows and his full report can be found on the website.

* Devolution consultation is now closed but it's not too late to comment (Councillors commented that they feared devolution would create yet another tier of bureaucracy)
* Raising the bar community fund grants are available
* Adopt a Post Office scheme launched

 C.Cllr S. Burroughes also reported that:

* The Reading Games Challenge held during the summer holidays at Framlingham Library had seen approx 100 children participating
* Whilst Highways had limited resources they were still following up outstanding Dennington issues

 He added that some farmers were offering to cut verges themselves and he was hopeful that an agreement could be reached where farmers were paid to provide this service. (As they are for cutting footpaths). Chair R. Wardley commented that whilst farmers were to be commended, these should be maintained by Suffolk Council.

 5. HIGHWAYS AND FOOTPATHS:

 The Clerk reported that:

* new fingerpost sign at bottom of Clay Hill had been agreed
* Capon's Green - Having contacted the Footpaths Officer the overhanging trees were cut back in August
* Owls Green - She is still liaising with Flagship Housing who had informed her that the problem was at the rear of the sub station with the outflow ditch overflowing. Flagship Housing are negotiating with the former landowner

 6. TO CONSIDER OUTCOME(S) FROM EXTERNAL AUDIT REPORT: The Clerk reported that the audit for the year ended March 31st 2016 had been completed by BDO. There were no matters requiring the issuing of a separate report. The notice of conclusion had been published for at least 14 days and the audit made available for public inspection.

 The meeting approved and accepted the annual return, including the certificate.

 7. The meeting adopted the following unchanged policies for 2016/17:-

 CODE OF CONDUCT

 INTERNAL CONTROLS

 FINANCIAL RESPONSIBILITY

 HEALTH AND SAFETY

 It was agreed to follow the timetable below for the review of policies in order to spread them across the year.

* Sept - Code of Conduct, Internal Controls, Financial Risk Assessment, Health and Safety
* February - Standing Orders, Financial Regulations, Asset Register

8. CLERK'S REPORT:

 Bank Accounts as at 26th August 2016

 Current balances No 1 account – Community Account £ 2,213.43

 No 2 account - £5,186.76

 Equipment Account - £ 6,371.85

 The meeting approved the following cheques signed since last meeting:

 100083 R Wardley/puncture repair £ 12.00

 100084 R Wardley/sundries £ 16.22

 100085 R Wardley/sundries £ 22.59

Cheques agreed and signed at this meeting:

 100086 R Hart/stationery £ 88.49

 100087 Dennington V/Hall £ 80.00

 100088 Came and Co/insurance £380.47

 100089 R Hart/salary £360.00

 100090 Ladywell Accountancy Services £ 35.00

 100091 BDO/audit £156.00

 100092 CAS (website hosting) £ 60.00

 Following a short discussion it was agreed that rather than continue to repair the wooden picnic tables on the Village Green, 3 new picnic tables would be purchased, made from recycled tyres from Realise Futures a social enterprise company based in Ipswich, 30% of employees are disabled, at a cost of £445 each. These are heavy duty (169kg) and are therefore less likely to be stolen. Cllr M.Lunn agreed to confirm the order.

9. SPORTS CLUB UPDATE: It was agreed that a patio would be installed and that an Easement Agreement would be sought.

10. LOCAL HOUSING NOMINATION RIGHTS: Ch. R. Wardley informed the meeting that he had been in discussions with Suffolk Coastal regarding the nomination rights the Council held for a property in Swainston Way. (Suffolk Coastal were proving difficult and saying they had no record of this). D. Cllr P. Rous informed the meeting that he had spoken to P. Ridley and C. Poulter about the matter, would follow it up, and report to the November meeting.

11. CORRESPONDENCE: The Clerk confirmed that notification had been received from Suffolk Coastal that they would no longer be able to host the Council's website for free. From Nov 1st Community Action Suffolk would host the website at a charge of £60 per year. (Agreed, item 8.)

 The Clerk confirmed that she had received the registration document for the Parkway 3 mower.

 Ch. R. Wardley informed the meeting that having written on behalf of Dennington residents, to HRH Queen Elizabeth on the occasion of her 90th birthday, he had received a reply which he read out to the meeting.

12 TO CONFIRM DATE AND TIME OF NEXT MEETING: November 14th at 7pm (budget), changed to November 7th at 7pm.

13. PUBLIC SESSION: Nothing raised

Meeting closed 7.55

signed R. Wardley Date 07/11/16